



REDDING SCHOOL OF ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, October 18, 2022

Open Session: 5:00 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:10 p.m.
Roll Call/Establish Quorum:

Jean Hatch, President	<u>X</u>
Jonathan Sheldon, Vice President	<u>X</u>
Lisa Stewart, Treasurer	<u>AB</u>
Tiffany Blasingame, Secretary	<u>X</u>
Andrew McCurdy, PTC Parent Member	<u>AB</u>
Daria O'Brien, Community Member	<u>X</u>
Antonio Cota, Community Member	<u>AB</u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u>X</u>
Wendy Sanders, Special Ed Director	<u>X</u>
Carol Wahl, Principal	<u>X</u>
Sophia Zaniroli, Vice Principal/Teacher	<u>X (arrived 6:30 p.m.)</u>
Robyn Stamm, Business Serv Provider	<u>AB</u>
Cathleen Serna, Business Serv Provider	<u>AB</u>
Rebecca Lahey, Staff Liaison	<u>X (arrived 6:30 p.m.)</u>

Board Recorder: Adel Morfin

Onsite Guests: Margaret Johnson

Adjourn to Close Session at 5:11 p.m.

- Conference with Legal Counsel – Anticipated Litigation; pursuant to subdivision (d)(2) or (d)(3) of California Government Code Section 54956.9
 - Significant Exposure to Litigation: (1) Potential Case

Resume Open Session at 6:30 p.m.

Roll Call: Additional Non-Voting Participants Rebecca Lahey & Sophia Zaniroli joined the meeting.

Report Out on Closed Session:

- No action was taken by the board.

PRESENTATIONS:

Review Updated 2021/22 Local Indicators

Carol Wahl reviewed the 2021/22 Local Indicators with the board. She identified the performance standards and self-reflection tools that RSA used to annually measure and report progress on the local indicators.

- LCFF Priority 1 - Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities.
- LCFF Priority 2 - Implementation of State Academic Standards.
- LCFF Priority 3 - Parental Involvement and Family Engagement.
- LCFF Priority 6 - School Climate.
- LCFF Priority 7 - Access to a Broad Course of Study.

DIRECTORS REPORT:

- Lane Carlson:

Reported attending a Charter Authorizer-Leader Meeting at Chrysalis school. The meeting provided great networking opportunities and was full of good resources.

RSA has been busy this fall. Lane reported staff participation has been high this week and is proud of the work teachers and students have done in preparation for conference week.

PRINCIPAL REPORT:

- Carol Wahl:

Reported parent teacher conferences are underway this week. 4th-8th grade students will be leading their own conferences and setting their academic goals for the year.

Administration is sponsoring ASB Spirit Week this week. Carol reported Vanessa Thomas is the new Student Council Advisor this year and is busy working with students on their ASB campaigns.

Carol reported the Fox Trot is scheduled to take place on Friday. PTC has raised approx. \$17,000 of their \$25,000 goal so far.

VICE PRINCIPAL REPORT:

- Sophia Zaniroli:

Reported attending the Talent show last Friday. Great turnout by staff and parents.

RSA is starting to do more field trips. The home school program took students bowling. Mrs. Noble organized a music retreat for her orchestra class in McCloud. The middle school annual class trip dates have been set. The high school students will be visiting Shasta College.

Upcoming events: Moana auditions are underway this week, minimum days all week due to parent/teacher conferences, and Nov 10th is our annual Veterans Day Assembly.

STAFF LIAISON REPORT:

- Rebecca Lahey:

Nothing to report at this time

GOVERNING BOARD REPORT:

- Jean Hatch:** Nothing to report at this time
- Jonathan Sheldon:** Nothing to report at this time
- Tiffany Blasingame:** Nothing to report at this time
- Daria O'Brien:** Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- No correspondence at this time.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 9/13/2022 Governing Board Minutes**
- 1.2 Approve September 2022 Warrants**
- 1.3 Approve 2022/23 McConnell Lease Agreement No. 5**
- 1.4 Approve 2022/23 RSA/Chrysalis Charter School MOU (Speech & Language Services)**
- 1.5 Approve 2022/23 Members of the Finance Committee**
- 1.6 Approve 2022/23 Members of the Foundation for Promoting Arts Education**
- 1.7 Approve Disposal of Library Books**
- 1.8 Approve Teacher Consent Authorization Forms:**
 - 1.8.1 Thomas Burkett**
 - 1.8.2 Joshua Freeman**

Tiffany Blasingame asked for clarification on the Teacher Consent Authorization Forms and how units are ultimately verified. It was stated that units are verified based on staff members official transcripts.

Daria O'Brien moved to approve the consent agenda as listed, seconded by Tiffany Blasingame. Vote 4 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

- 2.1 Discussion/Action: Personnel Updates**
 - New Hires:**
 - o **Jacob Wegner – 10/10/2022 Custodian**
 - Employment Update:**
 - o **Julia Maire – 9/19/22 School Attendance (1 hr)**

Tiffany Blasingame moved to approve personnel updates as listed, seconded by Jonathan Sheldon. Vote 4 Ayes: 0 Nays.

- 2.2 Discussion/Action: Directions to the Finance Committee for 1st Interim Budget Development**

The Finance Committee is seeking directions from the Governing Board on items to review for 1st Interim Budget development. Lane Carlson reviewed the list of directions proposed by administration as recommendation for the board. He stated the directions are similar to the ones from last year with the exception of the addition of the Art/Music & Instructional Materials Grant.

It was also suggested that the Finance Committee review the new minimum wage rate to ensure RSA's compliance with the new minimum wage rate taking effect January 2023.

The board agreed with the recommendations suggested by administration as well as ensuring compliance with the new minimum wage rate taking effect January 2023.

Tiffany Blasingame moved to approve the Directions to the Finance Committee for 1st Interim Budget Development as listed, and directed the Finance Committee to also review the new minimum wage rate taking effect January 2023 and ensure RSA's compliance. The motion was seconded by Jonathan Sheldon. Vote 4 Ayes: 0 Nays.

- 2.3 Discussion/Action: Certificated Salary Schedules/Extra Duty Pay Rate – Amended**
2.1.1 2022/23 Certificated Salary Schedule
2.1.2 2022/23 High School Counselor Salary Schedule
2.1.3 2022/23 MTSS Counselor, Nurse, Speech & Lang Pathologist Salary Schedule
2.1.4 2022/23 MTSS Education Specialist Salary Schedule

Lane Carlson reported RSA is amending the certificated salary schedules to include an amended hourly pay rate for extra duty. Administration is proposing to tie the extra duty pay rate to a specific base cell (Step 7) on each corresponding salary schedule so the rate is adjusted in conjunction with future pay increases.

The current rate is set at \$30 per hour. The recommended increase ranges from \$39.34 per hour to \$41.52 per hour, depending on the position. This is an approximate \$4000 increase to the budget, based on last year's extra duty hours. If approved, the proposed increase would go into effect 10/18/2022.

Jonathan Sheldon moved to approve the amended the Certificated Salary Schedules and Extra Duty Pay Rates as listed, effective 10/18/2022. Motion seconded by Daria O'Brien. Vote 4 Ayes: 0 Nays.

2.4 Discussion/Action: 2022/23 General Extra Duty Stipend Salary Schedule – Amended

Lane Carlson reviewed the proposed amendments to the General Extra Duty Stipend Salary Schedule, including the addition of a \$50 stipend for classified Special Education Paraprofessionals conducting academic assessments, as recommended by Administration last month. Administration is also proposing to remove the Additional Subject/Period Teacher Stipend and add a \$2,500 High School Advisor Stipend.

Approval of these changes would be retroactive to 7/1/2022.

Tiffany Blasingame moved to approve 2022/23 General Extra Duty Stipend Salary Schedule as listed, with correction to the Classified Paraprofessional SpEd Assessment rate of \$50, effective 7/1/2022. Motion seconded by Daria O'Brien. Vote 4 Ayes: 0 Nays.

2.5 Discussion/Action: Policy Amendments

2.6.1 General Extra Duty Stipend Policy – Amended

Lane Carlson reported the policy was amended to reflect the addition of the Classified Paraprofessional Special Education assessment stipend and High School Advisor stipend descriptions that correlate with the General Extra Duty Stipend Salary Schedule. The Additional Subject / Period Teacher Stipend description was removed.

Approval of these changes would be retroactive to 7/1/2022.

Jonathan Sheldon moved to approve the amended General Extra Duty Stipend Policy as written, effective 7/1/2022, seconded by Tiffany Blasingame. Vote 4 Ayes: 0 Nays.

2.6 Discussion: Policy Review – 1st Reads

2.6.1 High School Associated Student Body Council Bylaws- 1st Read

Lane Carlson introduced the initial draft of the High School Student Council Bylaws for board review and discussion. High school students and teachers worked collaboratively on the bylaws using the K-8 Student Council Bylaws as a template. The policy will serve to establish procedures and guidelines for the new High School Student Council.

A final draft will be presented for board approval on 11/8/2022.

2.7 Discussion: School Site Safety Committee Meeting Update

Jonathan Sheldon reviewed the minutes from the 10/6 School Site Safety Committee meeting. The School Site Safety Committee is scheduled to meet quarterly and will report back to the board in February.

2.8 Discussion/Action: 2022/23 In-Person Learning Plan & Guidance Update

Carol Wahl reviewed the amendments to the 2022/23 In-Person Learning Plan. The plan was condensed and includes updated regulations and requirements only. Carol stated COVID prevention will be included in RSA's Injury & Illness Prevention Plan later this year. COVID Supplemental Paid Sick Leave SB114 has been extended until 12/30/2022.

Daria O'Brien moved to approve the amendments to the 2022/23 In-Person Learning Plan as written, seconded by Jonathan Sheldon. Vote 4 Ayes: 0 Nays.

2.9 Discussion: Review of RSA LiveBinder

Board members were granted online access to the RSA Live Binder. The LiveBinder serves as an informational resource containing RSA's: Charter information, board bylaws, policies, adopted budgets, SARC report, family/personnel handbooks,

and LCAP information.

Lane Carlson reviewed the various sections of the electronic binder with the board. It was recommended that Admin update the Summary of Administrative Positions located in LiveBinder.

2.10 Discussion: 2022/23 Governing Board Composition

Lane Carlson reported having met with two potential applicants who have expressed interest in serving on the board this year. Lane comprised a summary of current board members areas of experience/expertise, including those of the two perspective candidates, in order to discuss the current composition of the board and evaluate the need for potential growth.

The board discussed the information presented and reviewed the charter bylaws pertaining to the Board of Directors. The consensus by the board was not to expand the board at this time.

Applicants are encouraged to reapply in the spring for the 2023/24 school year.

2.11 Discussion: 2022/23 Governing Board Goal Setting

An initial draft of potential 2022/23 Governing Board Goals were reviewed for informational purposes along with a copy of Colorado Charter School Institute: Strategic Planning Guide for Charter School Boards, provided by Tiffany Blasingame.

Tiffany expressed interest in helping to streamline and update the process from the current Governing Board Goals table to a more detailed road map that outlines meaningful board goals, how they are developed, measured, and documented.

Jean Hatch directed Tiffany to work collaboratively with Lane Carlson and Carol Wahl on a preliminary draft that can be reviewed and discussed with the board next month.

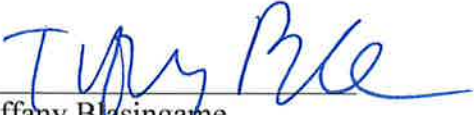
ADJOURNMENT:

Meeting adjourned at 8:03 p.m.

NEXT REGULAR MEETING:


Date: Tuesday, November 8, 2022
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Tiffany Blasingame

RSA Governing Board Secretary



Board Approval Date